

Master's Degree in International Relations
Admission and Enrolment Procedures for Foreign Students
A.Y. 2022/2023

Art. 1. Applicants

This procedure applies to EU as well as non-EU students who have already completed their first-cycle degree (also referred to as Bachelor's degree).

All admitted foreign students will have to provide proof of the legal validity of their Bachelor's degree, which has to be officially stated by the Italian Authorities in the country where it was released, and, for non-EU students, on condition they are in possession of a Student Visa.

Art. 2. Preliminary assessment

All students interested in the Master's degree in International Relations should send, to dip.international@unina.it, the following documents:

- Passport;
- Bachelor Degree certification (in Italian, English, French or Spanish);
- Transcript of Records containing the final marks and credits for each examination included in their curriculum (in Italian, English, French or Spanish);
- CV/Resume;
- A statement of purpose (the word limit is 750 words);
- Evidence of English proficiency. The English language certificates must be at a B2 level or above according to the CEFR-, or equivalent to IELTS 6.5 or above (i.e., independent user of English) and must be issued by any of the following bodies:
 - **Cambridge Assessment English**, 1, Hills Road, Cambridge, CB1 2EU, UK www.cambridgeenglish.it
 - **City and Guilds** (Pitman) 1, Giltspur Street, London, EC1A 9DD, UK;
 - **Edexcel /Pearson Ltd** 190, High Holborn, London, WC1V 78H, UK;
 - **Educational Testing Service (ETS)** www.ets.org
 - **English Speaking Board (ESB)** 9, Hattersley Court, Burscough Road, Ormskirk L39 2AY, UK;
 - **International English Language Testing System (IELTS)** 1 Hills Road, Cambridge, CB1 2EU, UK;
 - **Pearson - LCCI**;
 - **Pearson - EDI**;
 - **Trinity College London** The Blue Fin Building, 110 Southwark Street, London SE1 OTA, UK www.trinitycollege.it;
 - **Department of English, Faculty of Arts - University of Malta** Tal-Qroqq, Msida MSD 2080, Malta;
 - **National Qualifications Authority of Ireland - Accreditation and Coordination of English Language Services (NQAI – ACELS)** 5th Floor Jervis House, Jervis Street, Dublin 1, Ireland;
 - **Ascentis**;
 - **AIM Awards**;

☎ 081 - 25 38 256 / 25 38 250

✉ dip.scienze-politiche@unina.it

🌐 scienzepolitiche.unina.it

- Learning Resource Network (LRN) <http://www.lrnglobal.org/>
- British Institutes;
- Gatehouse Awards Ltd <http://www.gatehouseawards.org/>
- TOEFL <https://www.ets.org/toefl;>

If the medium of instruction in the first degree programme was English, applicants don't need to send an English language certificate.

Applications will be evaluated by a preliminary academic review board, in order to check whether applicants have the necessary academic knowledge and skills to successfully complete the Master's programme in International Relations.

Students will apply and get feedback about their admission according to the following calendar:

Application sent within	Outcome within
31 st March 2022	30 th April 2022
30 th April 2022	31 st May 2022
31 st May 2022	30 th June 2022
15 th June 2022	30 st June 2022

Art. 3. Pre-enrolment of Non-EU students

Non-EU students interested in the Master's degree in International Relations are required to fill the "pre-enrolment application" on the website UNIVERSITALY (<https://www.university.it>).

Documents to upload in the University application are:

- Passport;
- Transcript of Records (ToR) with a detailed description of the courses attended and the exams passed to obtain the final degree;
- Final degree certificate;
- Detailed description of the course programs taken;
- Additional qualifications (language certificates, motivation letter, letter of recommendation...)
- Pre-acceptance letter if the candidate has already obtained it from the Coordinator of the Course.

In case of a positive outcome of the preliminary assessment, they will have to get in touch with the competent Italian Consulate/Embassy in their Country for the administrative process required to obtain the entry visa and to validate their degree in Italy.

The pre-enrolment procedure does not guarantee any right to obtain a visa for study purposes and it does not imply any right to the subsequent enrolment, which will only be finalised once all the consigned academic qualifications have been evaluated and the relative administrative steps have been finalised.

Art. 4. Admission documents

Those who will have successfully passed the preliminary assessment, will have to apply for the admission to the Master's degree by delivering personally to the Master's degree Register's Office the following documents:

- **Bachelor degree**, issued by a competent office, translated into Italian (only if not issued by the University directly in English or French);
- **Bachelor degree Transcript of Records**, issued by a competent office, containing the list of the exams and their grades. If the degree certificate is not written in English or French, applicants must attach to the submitted documentation an official translation of the degree certificate in Italian, together with a legal declaration of local value by the Italian Consulate or Embassy in the country where the degree was obtained. EU applicants can enclose their Diploma Supplement issued in English;
- **Declaration of Value (DoV) or a CIMEA Statement of Comparability**. This document attests the validity of a foreign qualification and its correspondence to a qualification in Italy. The Declaration of Value is issued by the Italian Diplomatic Representative in the country where the degree was obtained. The CIMEA Statement of Comparability is a statement released by **the Italian ENIC-NARIC centre (CIMEA - <http://www.cimea.it/en/services/statements-of-comparability/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>)**. EU applicants can provide their Diploma Supplement issued in English;
- Detailed **descriptions** of the contents of each attended course and passed exam, made on University-headed paper, officially translated into Italian (only if not issued by University directly in English or French);
- Passport scan;
- stamp of € 16,00 (to provide on arrival).

Art. 5. Application documents

Once the applicant has been formally admitted to the Master's degree course, he/she will have to submit to the Register's Office the following documentation:

- application form issued by the Registration Office and also available on the website https://www.unina.it/documents/11958/6412470/08_msg21.pdf;

- one passport photo duly signed;
- one two-sided photocopy of a valid identity document (ID), together with the original to be shown;
- fiscal code (to obtain it, please contact ISU – INTERNATIONAL WELCOME DESK, <http://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii>);
- receipt of payment of the tuition fees and the regional tax.

Art. 6. Scholarships and grants

Students interested in applying for **scholarships and grants for Foreign Students** must know they will have to undertake **an additional selection procedure**.

For further information and deadlines, please refer to:

<http://www.unina.it/ateneo/study-in-naples>

https://studyinitaly.esteri.it/en/home_borse

www.adisurcampania.it